



**Girls Inc.**  
of the Greater Capital Region

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Serving girls at our Centers  
in Albany and Schenectady  
and throughout the Capital Region

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Greater Capital Region**

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Dear Prospective Sponsor:

I would like to invite you to become involved with the Girls Inc. Eureka! Internship Program. Eureka! is a five year program that provides leadership and educational enhancement opportunities for underserved teen girls in the Greater Capital Region. The goal is to build each girl’s confidence in science, technology, sports, personal development and careers. During the final three summers of the program, the girls participate in internships that provide work experience, professional role models and career exposure in nontraditional fields for women.

We are looking for mentors for the summer of 2018. To ensure that this is a positive experience for everybody involved, we provide job skills training for the interns and set high expectations for their work experience. We will assist girls with transportation to and from their work site (CDTA) and each girl will be awarded a \$500 stipend upon completion of her intern year, which is either donated by the sponsor or provided by Girls Inc. of the Greater Capital Region.

Our Interns work from July 9<sup>th</sup>, 2018- August 1<sup>st</sup>, 2018, approximately 21 hours per week, Monday-Wednesday from approximately 9am to 4pm, though these hours can be changed based on your organization’s needs. I will be scheduling a Sponsor Orientation closer to these dates to better equip sponsors with the information needed for mentorship. Please refer to the attached materials for more information and feel free to contact me with any questions.

I appreciate your time and consideration.

Sincerely,

Kelly Mucci  
Eureka! Manager  
Girls Inc. of the Greater Capital Region  
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