

# INTERN REQUEST FORM

I'd like to sponsor a Girls Inc. Eureka! Intern this summer!

If your agency would like to host one or more Interns this summer, please fill out this form and return it to the Eureka! Manager. We will contact you soon after receiving the completed form to follow through with next steps and making the best possible match for everyone involved. THANK YOU!

Contact Name/Title \_\_\_\_\_

Organization \_\_\_\_\_

Organization Address \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Number of Interns desired \_\_\_\_\_

How much of the \$500 Intern stipend would your organization be willing to donate? \$ \_\_\_\_\_ of the stipend

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## INTERN POSITION DESCRIPTION

Primary Job Duties (tasks, projects, meetings, etc.):

Minimum Skills and Abilities Required:

Other Required Qualifications:

Skills Taught on the Job:

Please mail, email, or fax to Girls Inc.  
Attn: Eureka! Internship Program

Girls Inc. of the Greater Capital Region  
962 Albany Street  
Schenectady, NY 12307

Phone: 518-374-9800 ext. 223  
Fax: 518-347-1009  
Email: Kmucci@gcr.girls-inc.org